

# Federal Cost Principles Side-By-Side

For OMB Circulars A-87, A-122, A-21

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# Overview

The following summary is provided for your convenience and as a guide only. MAP-21 accepts no responsibility for the interpretation of the cost principles as outlined below. Grantees should consult the complete set of applicable cost principles to determine allowability and unallowability of costs prior to expending funds. All costs must be budgeted and approved in the Budget Summary in the applicable grant application prior to expenditure. Some costs require specific prior approval in the application, in which case the line item must be specifically budgeted and approved by MAP-21 prior to expenditure.

## Cost Principles Side-by-Side

This summary of cost principles applies to the following entities:

- OMB Circular A-87: State and local governments (i.e., independent school districts, education service centers [ESCs], and all open-enrollment charter schools)
- OMB Circular A-122: Nonprofit organizations
- OMB Circular A-21: Institutions of higher education

Accounting	<b>Not addressed</b>	<b>Not addressed</b>	<b>Not addressed</b>
Advertising (See also Public Relations)	<p><b>Allowable:</b> Recruitment of grant personnel; procurement of goods and services; and disposal of surplus materials except when disposal cost is reimbursed (OMB A-87, Attachment B, section 1c).</p> <p><b>Unallowable:</b> 1. Other advertising costs not specified in sections 1c, 1d, 1e; cost of meetings and related activities, including displays, demonstrations, exhibits; cost of space rental; salaries/wages for employees doing set up, demonstrations, and briefings; cost for promotional material and gifts; costs for solely promoting the</p>	<p><b>Allowable:</b> Recruitment of grant personnel; procurement of goods and services; and disposal of surplus materials except when disposal cost is reimbursed (OMB A-122, Attachment B, section 1c).</p> <p><b>Unallowable:</b> 1. Other advertising costs not specified in sections 1c, 1d, 1e; cost of meetings and related activities, including displays, demonstrations, exhibits; cost of space rental; salaries/wages for employees doing set up, demonstrations, and briefings; cost for promotional material and gifts; costs for solely</p>	<p><b>Allowable:</b> Recruitment of grant personnel; procurement of goods and services; and disposal of surplus materials except when non-Federal entities are reimbursed for disposal costs (OMB A-21, section 1c).</p> <p><b>Unallowable:</b> 1. Other advertising costs not specified in sections 1c, 1d, 1e; cost of meetings and related activities, including displays, demonstrations, exhibits; cost of space rental; salaries/wages for employees doing set up, demonstrations, and briefings; cost for promotional material and gifts; costs for solely</p>
	governmental unit.	<p>promoting grant.</p> <p>2. Costs of help wanted advertising that includes color, advertising material for other than recruitment purposes, or is excessive in size (OMB A-122, section 44b).</p> <p>3. Costs of help wanted advertising, special emoluments, fringe benefits, and salary allowances that are not reasonable and do not conform with established practices of the organization (OMB A-122, section 44c).</p>	<p>promoting the institution.</p> <p>2. Costs of help wanted advertising that includes color, advertising material for other than recruitment purposes, or is excessive in size (OMB A-21, section 42b).</p> <p>3. Costs of help wanted advertising, special emoluments, fringe benefits, and salary allowances that are not reasonable and do not conform with established practices of the organization (OMB A-21, section 42c).</p>
Advisory Councils or Committees	<p><b>Allowable:</b> With prior specific</p>	<b>Not Addressed</b>	<p><b>Allowable:</b> As a direct cost with</p>

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	approval from MAP-21. <b>NOTE:</b> <i>Ed-Flex</i> programs do not require specific approval from MAP-21. <i>For all other grant programs</i> , these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.		specific approval by MAP-21 or as an indirect cost.
Alcoholic Beverages	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Alumni/ae Activities	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Unallowable</b>
Audit Costs and Related Services (Audit fees/expenses may not be charged to state-funded grants)	<b>Allowable:</b> Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133). Other audit costs are allowable if included in a cost allocation plan or indirect cost proposal; or with prior specific approval of MAP-21 as a direct cost.	<b>Not Addressed:</b> But allowable for audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133). Other audit costs require prior specific approval of MAP-21.	<b>Allowable:</b> Audits required by and conducted in accordance with the Single Audit Act (OMB Circular A-133). Other audit costs are allowable if included in an indirect cost proposal or with prior specific approval of MAP-21 as a direct cost.
Automatic Electronic Data Processing	Automatic Electronic Data Processing	Automatic Electronic Data Processing	Automatic Electronic Data Processing
Awards for Recognition or Incentives for Participation	Although not specifically addressed in OMB A-87, allowable when reasonable in cost and when necessary to accomplish program objectives. Acceptable awards and incentives include certificates, plaques, ribbons, and small trophies nominal in cost, or inexpensive instructionally related items such as pens/pencils to be used in the classroom.	Although not specifically addressed in OMB A-122, allowable when reasonable in cost and when necessary to accomplish program objectives. Acceptable awards and incentives include certificates, plaques, ribbons, and small trophies nominal in cost, or inexpensive instructionally related items such as pens/pencils to be used in the classroom.	Although not specifically addressed in OMB A-21, allowable when reasonable in cost and when necessary to accomplish program objectives. Acceptable awards and incentives include certificates, plaques, ribbons, and small trophies nominal in cost, or inexpensive instructionally related items such as pens/pencils to be used in the classroom.
Award Ceremonies	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Bad Debts	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Bonding Costs	<b>Allowable:</b> Costs required by terms of the award; costs required by the agency to conduct business in accordance with sound business practice and	<b>Allowable:</b> Costs required by terms of the award; costs required by the agency to conduct business in accordance with sound business practice and	<b>Allowable:</b> Costs required by terms of the award; costs required by the agency to conduct business in accordance with sound business practice and

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	rates/premiums are reasonable.	rates/premiums are reasonable.	rates/premiums are reasonable.
Budgeting	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Not Addressed</b>
Building Purchase	<b>Allowable:</b> Only with prior specific approval from MAP-21.	<b>Allowable:</b> Only with prior specific approval from MAP-21.	<b>Allowable:</b> Only with prior specific approval from MAP-21.
Capital Outlay	All capital outlay except for library books and media requires prior specific approval from MAP-21.	All capital outlay except for library books and media requires prior specific approval from MAP-21.	All capital outlay except for library books and media requires prior specific approval from MAP-21.
Civil Defense	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Not Addressed</b>
Commencement and Convocation Costs	<b>Unallowable:</b> See section 1f(2).	<b>Not Addressed</b>	<b>Unallowable:</b> Except as specified in OMB A-21, section F9.
Communication Costs (includes telephone services, local and long distance telephone calls, telegrams, postage, messenger, electronic or computer transmittal services, personal communication devices, etc.)	<b>Allowable:</b> <b>Unallowable:</b> 1. Communication devices such as cellular phones, calendaring systems such as personal digital assistants (PDAs), electronic or software calendars for personal use. 2. Cellular phone calls for personal use are not allowable.	<b>Allowable:</b> <b>Unallowable:</b> 1. Communication devices such as cellular phones, calendaring systems such as personal digital assistants (PDAs), electronic or software calendars. 2. Cellular phone calls for personal use are not allowable.	<b>Allowable:</b> <b>Unallowable:</b> 1. Communication devices such as cellular phones, calendaring systems such as personal digital assistants (PDAs), electronic or software calendars. 2. Cellular phone calls for personal use are not allowable.
Compensation for Personnel Services (Includes salaries, wages, and fringe benefits) (Refer to Instructions to Schedule 3B to "Documentation Required for Charges to Payroll" for additional information.)	<b>Allowable:</b> If costs are reasonable, comparable for similar work, and charges are supported with time distribution records or other documentation as stipulated in OMB A-87. <b>Unallowable:</b> Costs that are unallowable under other paragraphs of this attachment shall not be allowable under this paragraph solely on the basis that they constitute personal compensation.	<b>Allowable:</b> If costs are reasonable, comparable for similar work, and charges are supported with time distribution records or other documentation as stipulated in OMB A-122. <b>Unallowable:</b> Costs that are unallowable under other paragraphs of this attachment shall not be allowable under this paragraph solely on the basis that they constitute personal compensation.	<b>Allowable:</b> If total compensation to employees conforms to the established policies of the institution, are consistently applied, and work performed directly on sponsored agreements are determined and supported. See OMB A-21, section 10a for specifics.
Conferences and Meetings	<b>Allowable:</b> Cost of meetings and conferences including transportation, room rental charges, speakers' fees, and	<b>Allowable:</b> Cost of meetings and conferences including transportation, room rental charges, speakers' fees, and	<b>Allowable:</b> Cost of meetings and conferences including transportation, room rental charges, speakers' fees, and



	items incidental to these meetings/conferences. (section 27). See Attachment B, section 14, Entertainment Costs, which are not allowable. Also see "Food Costs" with regard to <i>meals</i> for conferences and meetings.	items incidental to these meetings/ conferences (section 29). See section 14, Entertainment Costs, which are not allowable, and section 34, Participant Support Costs. Also see "Food Costs" with regard to <i>meals</i> for conferences and meetings	items incidental to these meetings/conferences. (section 32). See section J.17, Entertainment Costs, which are not allowable. Also see "Food Costs" with regard to <i>meals</i> for conferences and meetings.
Construction, Remodeling, or Alterations	<b>Allowable:</b> Only with prior specific approval from MAP-21 and only if permitted under the authorizing statute.	<b>Allowable:</b> Only with prior specific approval from MAP-21 and only if permitted under the authorizing statute.	<b>Allowable:</b> Only with prior specific approval from MAP-21 and only if permitted under the authorizing statute.
Contingencies	<b>Unallowable:</b> Exclusion: Self-insurance reserves, pension plan reserves, post-retirement health and other benefit reserves (section 9).	<b>Unallowable:</b> Exclusion: Self-insurance reserves, pension plan reserves, post-retirement health and other benefit reserves (section 8).	<b>Unallowable:</b> Exclusion: Self-insurance reserves, pension plan reserves, post-retirement health and other benefit reserves (section 11).
Contributions and Donations (See Donations and Contributions)	<b>Unallowable:</b> (Section 12)	<b>Unallowable:</b> (Section 9)	<b>Unallowable:</b> (Section 15)
Deans of Faculty and Graduate Schools	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Allowable:</b> Salaries and expenses of deans of faculty and graduate schools, or their equivalents, and their staffs.
Debt Service	<b>Unallowable:</b> For MAP-21 discretionary grants.	<b>Unallowable:</b> For MAP-21 discretionary grants.	<b>Unallowable:</b> For MAP-21 discretionary grants.
Defense and Prosecution of Criminal and Civil Proceedings, and Claims	<b>Allowable:</b> Legal expenses required in the administration of federal programs. <b>Unallowable:</b> In defense of any civil or criminal fraud proceeding where the contractor is found liable or has pleaded nolo contendere to fraud; by a contractor in connection with any criminal, civil, or administrative proceedings;	<b>Generally Unallowable:</b> Unallowable in defense of antitrust suit or prosecution of claims against federal/state government. Other costs allowable or unallowable as stipulated in OMB A-122, section 10.	<b>Generally Unallowable:</b> For costs allowable and unallowable see OMB A-21, section 10.

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	prosecution of claims against the federal government.		
Depreciation and Use Allowances of Building Space	<b>Allowable:</b> At 2% of original acquisition cost as stipulated in OMB A-87.	<b>Allowable:</b> At 2% of original acquisition cost as stipulated in OMB A-122.	<b>Allowable:</b> At 2% of original acquisition cost as stipulated in OMB A-21, section 11.
Depreciation and Use Allowances of Equipment	<b>Allowable:</b> At 6 2/3% of original acquisition cost.	<b>Allowable:</b> At 6 2/3% of original acquisition cost.	<b>Allowable:</b> At 6 2/3% of original acquisition cost.
Disbursing Service	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Not Addressed</b>
Displays, Demonstrations, and Exhibits	<b>Unallowable:</b> Section 1f(2)(a)	<b>Unallowable</b> Section 1f(2)(i)	<b>Unallowable</b> Section 1f(2)(i)
Donations and Contributions	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Employee Morale, Health, and Welfare	<b>Allowable:</b> As stipulated in OMB A-87, section 13.	<b>Allowable:</b> As stipulated in OMB A-122, section 13.	<b>Allowable:</b> As stipulated in OMB A-21, section 13.
Employee Service Awards	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Entertainment (Including amusement, diversion, social activities, and related costs)	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Equipment and Other Capital Expenditures (May include ancillary charges such as taxes, duty, protective in transit insurance, freight, and installation) Equipment is defined as an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the governmental unit, or \$5,000.	<b>Allowable:</b> All capitalized furniture and equipment requires prior specific approval from MAP-21 regardless of the cost. <b>Unallowable</b> 1. Improvements to land, buildings, or equipment which materially increase their value or useful life <i>except with prior specific approval from MAP-21</i> . 2. Equipment and other capital expenditures are unallowable as indirect costs. See section 11, "Depreciation and Use Allowance," and section 37, "Rental Costs," for rules of allowability for depreciation and rental costs. Items requiring specific approval from MAP-21 must be specifically	<b>Allowable:</b> All capitalized furniture and equipment requires prior specific approval from MAP-21 regardless of the cost. <b>Unallowable</b> 1. Capital expenditures for general purpose equipment, land or buildings, improvement to land, buildings, or equipment are unallowable as a direct cost <i>except with prior specific approval from MAP-21</i> . 2. Equipment and other capital expenditures are unallowable as indirect costs. See section 11 for allowability of use allowances or depreciation on buildings, capital improvements, and equipment. Also see section 46 for	<b>Allowable:</b> All capitalized furniture and equipment requires prior specific approval from MAP-21 regardless of the cost. <b>Unallowable</b> 1. Capital expenditures for general purpose equipment, land or buildings, improvement to land, buildings, or equipment are unallowable as a direct cost <i>except with prior specific approval from MAP-21</i> . 2. Equipment and other capital expenditures are unallowable as indirect costs. See section 11 for allowability of use allowances or depreciation on buildings, capital improvements, and equipment. Also see section 46 for

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	budgeted and approved in the applicable grant application prior to expending funds.	allowability of rental costs for land, buildings, and equipment. Items requiring specific approval from MAP-21 must be specifically budgeted and approved in the applicable grant application prior to expending funds.	allowability of rental costs for land, buildings, and equipment. Items requiring specific approval from MAP-21 must be specifically budgeted and approved in the applicable grant application prior to expending funds.
Executive Lobbying Costs	<b>Unallowable</b>	<b>Unallowable:</b> (Not specifically addressed in OMB A-122—closest is section 25(3)(II)).	<b>Unallowable</b>
Field Trips	Not specifically addressed in OMB A-87. See <i>MAP-21 Guidelines Related to Specific Costs</i> for clarification of allowable field trips. <b>Unallowable:</b> Field trips for social, entertainment, or recreational purposes.	Not specifically addressed in OMB A-122. See <i>MAP-21 Guidelines Related to Specific Costs</i> for clarification of allowable field trips. <b>Unallowable:</b> Field trips for social, entertainment, or recreational purposes.	Not specifically addressed in OMB A-21. See <i>MAP-21 Guidelines Related to Specific Costs</i> for clarification of allowable field trips. <b>Unallowable:</b> Field trips for social, entertainment, or recreational purposes.
Fines and Penalties	<b>Unallowable:</b> Except when incurred as a result of compliance with specific federal award provisions.	<b>Unallowable:</b> Except when incurred as a result of compliance with specific federal award provisions.	<b>Unallowable:</b> Except when incurred as a result of compliance with specific federal award provisions or with prior specific approval of MAP-21.
Food Costs	<b>Allowable:</b> (Specific to MAP-21 grants) 1. Light lunch during an all-day meeting or training session: Light lunch for <b>participants</b> who are cloistered in an all-day (i.e., at least six-hour) meeting or training session. The grantee must document that it was impractical for participants to obtain lunch on their own (e.g., due to isolated location and/or distance to eateries) and that their attendance at the meeting/training session was essential to accomplishing the	<b>Allowable:</b> (Specific to MAP-21 grants) 1. Light lunch during an all-day meeting or training session: Light lunch for <b>participants</b> who are cloistered in an all-day (i.e., at least six-hour) meeting or training session. The grantee must document that it was impractical for participants to obtain lunch on their own (e.g., due to isolated location and/or distance to eateries) and that their attendance at the meeting/training session was essential to accomplishing the	<b>Allowable:</b> (Specific to MAP-21 grants) 1. Light lunch during an all-day meeting or training session: Light lunch for <b>participants</b> who are cloistered in an all-day (i.e., at least six-hour) meeting or training session. The grantee must document that it was impractical for participants to obtain lunch on their own (e.g., due to isolated location and/or distance to eateries) and that their attendance at the meeting/training session was essential to accomplishing the

	<p>objectives of the grant. The grantee must maintain an agenda that clearly identifies the topics discussed during the meeting/training session and the time allotted to each topic, including the lunch period. Only a nominal amount of grant funds may be used per participant.</p> <p>2. Working lunch during an all-day meeting or training session: Light meals during a "working lunch." A working lunch is defined as an activity in which <b>staff or participants</b> are engaged in exercises/activities during the normal meal time as stated on an agenda and in which no other opportunity for a meal is provided. The grantee must maintain an agenda that clearly identifies the exercise or activity that the participants are engaged in and should retain a representative sample of the work product, if any, that was generated as a result of the working session. Only a nominal amount of grant funds may be used per staff/participant.</p> <p>3. Nutritional snacks for students in extended day (i.e., after-school) programs.</p> <p>4. Nutritional snacks for children in child care while parents are participating in grant activities.</p> <p>5. Food necessary to conduct <i>nutrition education</i> programs for parents.</p>	<p>objectives of the grant. The grantee must maintain an agenda that clearly identifies the topics discussed during the meeting/training session and the time allotted to each topic, including the lunch period. Only a nominal amount of grant funds may be used per participant.</p> <p>2. Working lunch during an all-day meeting or training session: Light meals during a "working lunch." A working lunch is defined as an activity in which <b>staff or participants</b> are engaged in exercises/activities during the normal meal time as stated on an agenda and in which no other opportunity for a meal is provided. The grantee must maintain an agenda that clearly identifies the exercise or activity that the participants are engaged in and should retain a representative sample of the work product, if any, that was generated as a result of the working session. Only a nominal amount of grant funds may be used per staff/participant.</p> <p>3. Nutritional snacks for students in extended day (i.e., after-school) programs.</p> <p>4. Nutritional snacks for children in child care while parents are participating in grant activities.</p> <p>5. Food necessary to conduct <i>nutrition education</i> programs for parents.</p>	<p>objectives of the grant. The grantee must maintain an agenda that clearly identifies the topics discussed during the meeting/training session and the time allotted to each topic, including the lunch period. Only a nominal amount of grant funds may be used per participant.</p> <p>2. Working lunch during an all-day meeting or training session: Light meals during a "working lunch." A working lunch is defined as an activity in which <b>staff or participants</b> are engaged in exercises/activities during the normal meal time as stated on an agenda and in which no other opportunity for a meal is provided. The grantee must maintain an agenda that clearly identifies the exercise or activity that the participants are engaged in and should retain a representative sample of the work product, if any, that was generated as a result of the working session. Only a nominal amount of grant funds may be used per staff/participant.</p> <p>3. Nutritional snacks for students in extended day (i.e., after-school) programs.</p> <p>4. Nutritional snacks for children in child care while parents are participating in grant activities.</p> <p>5. Food necessary to conduct <i>nutrition education</i> programs for parents.</p>
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	<p>6. Parent involvement activities where refreshments are necessary to encourage participation/attendance by parents, such as in low-income areas, and thus meet program activities.</p> <p><i>Full meals for parents and/or students are not allowable for these purposes under any circumstances.</i></p> <p>Expenditures must be <i>reasonable</i> in cost, <i>necessary</i> to accomplish program objectives, and an <i>integral part of the instructional program</i>.</p> <p><i>No other food costs, including beverages and other refreshments, breaks, or snacks, are permitted.</i></p> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Refreshments of any kind, including beverages, breaks, and snack foods except as described above for parent involvement activities and nutritional snacks for children</li> <li>2. Refreshments or meals at an awards banquet/function</li> <li>3. Any food costs not necessary to accomplish the objectives of the grant program</li> <li>4. Any event in which a "guest speaker" or other individual conducts a presentation</li> <li>5. Breakfast</li> </ol> <p>MAP-21 reserves the right to restrict a grantee from expending any funds on food costs or to disallow expenditures on food costs should MAP-21 determine that the grantee expended</p>	<p>6. Parent involvement activities where refreshments are necessary to encourage participation/attendance by parents, such as in low-income areas, and thus meet program activities.</p> <p><i>Full meals for parents and/or students are not allowable for these purposes under any circumstances.</i></p> <p>Expenditures must be <i>reasonable</i> in cost, <i>necessary</i> to accomplish program objectives, and an <i>integral part of the instructional program</i>.</p> <p><i>No other food costs, including beverages and other refreshments, breaks, or snacks, are permitted.</i></p> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Refreshments of any kind, including beverages, breaks, and snack foods, for staff meetings/staff training</li> <li>2. Refreshments or meals at an awards banquet/function</li> <li>3. Any food costs not necessary to accomplish the objectives of the grant program</li> <li>4. Any event in which a "guest speaker" or other individual conducts a presentation</li> <li>5. Breakfast</li> </ol> <p>MAP-21 reserves the right to restrict a grantee from expending any funds on food costs or to disallow expenditures on food costs should MAP-21 determine that the grantee expended grant funds on food costs that are not reasonable or</p>	<p>6. Parent involvement activities where refreshments are necessary to encourage participation/attendance by parents, such as in low-income areas, and thus meet program activities.</p> <p><i>Full meals for parents and/or students are not allowable for these purposes under any circumstances.</i></p> <p>Expenditures must be <i>reasonable</i> in cost, <i>necessary</i> to accomplish program objectives, and an <i>integral part of the instructional program</i>.</p> <p><i>No other food costs, including beverages and other refreshments, breaks, or snacks, are permitted.</i></p> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Refreshments of any kind, including beverages, breaks, and snack foods, for staff meetings/staff training</li> <li>2. Refreshments or meals at an awards banquet/function</li> <li>3. Any food costs not necessary to accomplish the objectives of the grant program</li> <li>4. Any event in which a "guest speaker" or other individual conducts a presentation</li> <li>5. Breakfast</li> </ol> <p>MAP-21 reserves the right to restrict a grantee from expending any funds on food costs or to disallow expenditures on food costs should MAP-21 determine that the grantee expended grant funds on food costs that are not reasonable or</p>
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Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	grant funds on food costs that are not reasonable or necessary to meet the intent and objective(s) of the grant.	necessary to meet the intent and objective(s) of the grant.	necessary to meet the intent and objective(s) of the grant.
Fringe Benefits	<b>Allowable</b>	<b>Allowable</b> <b>Unallowable:</b> Costs of insurance when the organization is named as the beneficiary	<b>Allowable</b> <b>Unallowable:</b> Tuition benefits for family members other than the employee are unallowable for fiscal years beginning after September 30, 1998.
Fundraising and Investment Management Costs (Including financial campaigns and solicitation of gifts, donations, contributions, etc.)	<b>Allowable:</b> Costs associated with investments covering pension, self-insurance, or other funds which include federal participation. <b>Unallowable:</b> 1. Costs of organized fundraising and similar expenses incurred to raise capital or obtain contributions. 2. Training on fundraising.	<b>Unallowable</b>	<b>Allowable:</b> Costs related to the physical custody and control of monies and securities. <b>Unallowable</b> 1. Costs of organized fundraising and similar expenses incurred solely to raise capital or obtain contributions. 2. Costs of investment counsel and staff and expenses incurred to enhance income.
Gains and Losses on Disposition of Depreciable Property and Other Capital Assets and Substantial Relocation of Federal Programs	<b>Allowable:</b> As stipulated in OMB A-87, section 18.	<b>Allowable:</b> As stipulated in OMB A-122, section 40.	<b>Allowable:</b> As stipulated in OMB A-21, section 21.
General Government Expenses	<b>Unallowable</b>	<b>Not Addressed</b>	<b>Not Addressed</b>
Gifts or Items That Appear to Be Gifts	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Goods or Services for Personal Use	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Gratuities or Tips	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Honorariums	<b>Not allowable in Idaho.</b> The term "fee" must be used in lieu of "honorarium" in all	<b>Not allowable in Idaho.</b> The term "fee" must be used in lieu of "honorarium" in all	<b>Not allowable in Idaho.</b> The term "fee" must be used in lieu of "honorarium" in all

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	accounting records and consultant agreements.	accounting records and consultant agreements.	accounting records and consultant agreements.
Hospitality Rooms	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Housing and Personal Living Expenses	<b>Unallowable</b>	<b>Allowable:</b> As direct costs for organization's officers when necessary for performance of grant award with specific approval by MAP-21. <b>Unallowable:</b> As fringe benefit or indirect costs regardless of whether the cost is reported as taxable income to employees.	<b>Unallowable</b>
Idle Facilities and Capacity	<b>Unallowable:</b> Except to the extent that they are normal costs of doing business and are a factor in the normal fluctuations of usage and indirect cost rates, are for a reasonable period of time, are necessary because of changes in program requirements; and capacity is reasonably anticipated to be necessary. (See section 21.)	<b>Unallowable:</b> Except to the extent that they are normal costs of doing business and are a factor in the normal fluctuations of usage and indirect cost rates, are for a reasonable period of time, are necessary because of changes in program requirements; and capacity is reasonably anticipated to be necessary. (See section 20.)	<b>Unallowable:</b> Except to the extent that they are normal costs of doing business and are a factor in the normal fluctuations of usage and indirect cost rates, are for a reasonable period of time, are necessary because of changes in program requirements; and capacity is reasonably anticipated to be necessary. (See section 24.)
Insurance and Indemnity	<b>Insurance Allowable:</b> 1. Insurance required or approved and maintained pursuant to the federal award. 2. Insurance in connection with general conduct of activities (type, extent, and cost of coverage are in accordance with policy and sound business practice) 3. Costs incurred because of losses not covered under nominal deductible insurance and minor losses not covered by insurance 4. Contributions to a reserve for certain self-insurance programs	<b>Insurance Allowable:</b> 1. Insurance required or approved and maintained pursuant to the federal award. 2. Insurance in connection with general conduct of activities (type, extent, and cost of coverage are in accordance with policy and sound business practice; business interruption or other similar insurance limited to exclude coverage of management fees) 3. Costs for insurance or other reserve covering the risk of loss or damage to federal property only to the	<b>Insurance Allowable:</b> 1. Insurance required or approved and maintained pursuant to the federal award. 2. Insurance in connection with general conduct of activities (type, extent, and cost of coverage are in accordance with policy and sound business practice) 3. Contributions to a reserve for self-insurance are allowable as specified in OMB A-21, section 25. Losses not covered under nominal deductible insurance coverage

	<p>5. Actual claims paid for workers' compensation, unemployment compensation, severance pay, and similar employee benefits  <b>NOTE: Ed-Flex</b> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b>  1. Actual losses that could have been covered by permissible insurance unless provided for in OMB A-87 (see section 22) <i>except with specific approval or requirement from MAP-21.</i>  2. Commercial insurance protecting against the contractor for correction of contractor's own defects in materials or workmanship.  <b>NOTE: Ed-Flex</b> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Indemnification</b>  Includes securing the LEA against liabilities to third persons and other losses not compensated by insurance or otherwise. The federal government is obligated to indemnify the LEA only to the extent</p>	<p>extent the organization is liable for such loss or damage.  4. Provisions for a reserve under a self-insurance program to the extent that types of coverage, extent of coverage, rates, and premiums would have been allowed.  5. Losses not covered under nominal deductible insurance coverage  6. Minor losses not covered by insurance, which occur in the ordinary course of operations  <b>NOTE: Ed-Flex</b> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b>  1. Insurance when the organization is identified as the beneficiary  2. Insurance against defects  3. Actual losses which could have been covered by permissible insurance except with specific approval or requirement from MAP-21.  <b>Indemnification</b>  Includes securing the LEA against liabilities to third persons and other losses not compensated by insurance or otherwise. The federal government is obligated to indemnify the LEA only to the extent expressly provided for in the award, except as</p>	<p>5. Medical liability (malpractice) insurance is an allowable cost of research programs only to the extent that research involves human subjects.  <b>NOTE: Ed-Flex</b> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable</b>  1. Actual losses that could have been covered by permissible insurance <i>except with specific approval or requirement from MAP-21.</i>  2. Insurance against defects.  <b>Indemnification</b>  The federal government is obligated to indemnify the institution only to the extent expressly provided for in the sponsored agreement, except as provided in section 25d.</p>
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	expressly provided for in the award, except as provided in section 22d. <b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. For all other grant programs, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.	provided in the award.	
Interest	<p><b>Allowable:</b></p> <ol style="list-style-type: none"> <li>1. Financing costs (including interest) paid or incurred which are associated with the allowable costs of building purchase, construction, or remodeling completed on or after October 1, 1980, as specifically outlined in OMB A-87, section 23b(1)-(4).</li> <li>2. Financing costs (including interest) paid or incurred on or after September 1, 1995, for land or associated with otherwise allowable costs of equipment, as specifically outlined in OMB A-87, section 23b(1)-(4).</li> </ol> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Costs incurred for interest on borrowed capital or the use of the governmental unit's own funds, except as specifically provided for in OMB A-87, section 23b.</li> <li>2. Interest attributable to fully depreciated assets.</li> </ol>	<p><b>Allowable:</b></p> <ol style="list-style-type: none"> <li>1. Interest on debt incurred to acquire or replace capital assets (including renovations, alterations, equipment, land, and capital assets acquired through capital leases) as specified in OMB A-122, section 23.</li> <li>2. For nonprofit organizations subject to full coverage under the Cost Accounting Standards, the interest allowability provisions in OMB A-122, section 23(a) do not apply but are subject to CAS 414 (48 CFR 9903.414) and CAS 417 (48 CFR 9903.417).</li> </ol> <p><b>Unallowable:</b></p> <p>Costs incurred for interest on borrowed capital or temporary use of endowment funds, however represented.</p>	<p><b>Allowable:</b></p> <p>Interest on debt incurred after July 1, 1982, to acquire buildings, major reconstruction and remodeling, or the acquisition or fabrication of capital equipment costing \$10,000 or more, is allowable.</p> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Costs incurred for interest on borrowed capital or temporary use of endowment funds, however represented.</li> <li>2. Interest on debt incurred to finance or refinance assets re-acquired after the applicable effective dates stipulated in section 26b.</li> <li>3. Interest attributable to fully depreciated assets.</li> </ol>
Investment Management Costs	<p><b>Allowable:</b></p> <p>For pensions and self-insurance funds.</p> <p><b>Unallowable:</b></p> <p>Solely to enhance income.</p>	<p><b>Allowable:</b></p> <p>For pensions or self-insurance funds.</p> <p><b>Unallowable:</b></p> <p>Costs of investment counsel and staff and</p>	<p><b>Allowable:</b></p> <p>Costs related to the physical custody and control of monies and securities.</p> <p><b>Unallowable:</b></p>

		similar expenses incurred solely to enhance income from investments.	Costs of investment counsel and staff and similar expenses incurred solely to enhance income from investments.
Labor Relations	<b>Not Addressed</b>	<b>Allowable:</b> As specified in OMB A-122, section 24.	<b>Allowable:</b> As specified in OMB A-21, section 27.
Lease-Purchases (i.e., debt service)	<b>Unallowable:</b> For MAP-21 discretionary grants.	<b>Unallowable:</b> For MAP-21 discretionary grants.	<b>Unallowable:</b> For MAP-21 discretionary grants.
Legal Expenses	<b>Allowable:</b> When required for the administration of the grant program. <b>Unallowable:</b> For legal expenses for claims against the federal or state government and retainer fees.	<b>Allowable:</b> When required for the administration of the grant program. <b>Unallowable:</b> For legal expenses for claims against the federal or state government.	<b>Allowable:</b> When required for the administration of the grant program. <b>Unallowable:</b> For legal expenses for claims against the federal or state government.
Legislative Expenses (and expenses for similar governmental bodies, such as school boards)	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Lobbying	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable:</b> For exceptions, see section 28b.
Losses on Other Awards	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Losses (which could have been covered by permissible insurance)	<b>Allowable:</b> Only with prior specific approval from MAP-21	<b>Allowable:</b> Only with prior specific approval from MAP-21	<b>Allowable:</b> Only with prior specific approval from MAP-21
Maintenance, Operations, and Repairs	<b>Allowable:</b> Unless prohibited by law, utilities, insurance, security, janitorial services, elevator service, upkeep of grounds, necessary maintenance, normal repairs and alterations, and the like to the extent that: property is kept in efficient operating condition; do not add to the permanent value of the property; and are not included in rental or other charges for space.	<b>Allowable:</b> Costs incurred for necessary maintenance, repair, or upkeep of buildings and equipment which neither add to the permanent value of the property nor appreciably prolong its intended life, but keep it in an efficient operating condition. Costs for improvements which add to the permanent value of buildings or equipment appreciably prolong its intended life shall be treated as capital	<b>Allowable:</b> Costs incurred for necessary maintenance, repair, or upkeep of buildings and equipment which neither add to the permanent value of the property nor appreciably prolong its intended life, but keep it in an efficient operating condition. Costs for improvements which add to the permanent value of buildings or equipment appreciably prolong its intended life shall be treated as capital

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	Costs which add to the permanent value of property or appreciably prolong its intended life shall be treated as capital expenditures. (OMB A-87, Sections 11 and 15)	expenditures. (OMB A-122, Section 15)	expenditures. (OMB A-21, Section 30)
Materials and Supplies	<b>Allowable</b>	<b>Allowable</b>	<b>Allowable</b>
Meetings and Conferences (Includes rental of meeting space and equipment; supplies/materials/consultant fees, etc.) <i>See also</i> Conferences and Meetings	<p><b>Allowable:</b> Costs for the dissemination of technical information, including costs of meals, transportation, rental of facilities, speakers' fees, and other items incidental to such meetings or conferences.</p> <p><b>Unallowable:</b> Grant funds may not be used to pay for souvenirs, memorabilia, promotional items (i.e., give-aways), or gifts.</p>	<p><b>Allowable:</b> 1. Costs associated with the conduct of meetings and conferences, including meals, speakers' fees, renting facilities, and the like. 2. Meetings and conferences held to conduct the general administration of the organization.</p> <p><b>Unallowable:</b> Grant funds may not be used to pay for souvenirs, memorabilia, promotional items (i.e., give-aways), or gifts.</p>	<p><b>Allowable:</b> Costs for the dissemination of technical information, including costs of meals, transportation, rental of facilities, speakers' fees, and other items incidental to such meetings or conferences.</p> <p><b>Unallowable:</b> Grant funds may not be used to pay for souvenirs, memorabilia, promotional items (i.e., give-aways), or gifts.</p>
Memberships	<p><b>Allowable:</b> 1. Membership in business, technical, and professional organizations related to the grant program. Membership must be in the name of the grantee organization and not in the name of an individual. 2. Membership in civic and community organizations are allowable with prior specific approval from MAP-21. <b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b></p>	<p><b>Allowable:</b> 1. Membership in business, technical, and professional organizations related to the grant program. Membership must be in the name of the grantee organization and not in the name of an individual. 2. Membership in civic and community organizations are allowable with prior specific approval from MAP-21. <b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b></p>	<p><b>Allowable:</b> Membership in business, technical, and professional organizations related to the grant program. Membership must be in the name of the grantee organization and not in the name of an individual.</p> <p><b>Unallowable:</b> Membership in any civic or community organization, country club or social or dining club or organization</p>

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	Membership in any social organization or organizations substantially engaged in lobbying.	Membership in any country club or social or dining club or organization.	
Memorabilia	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Motor Pools	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Not Addressed</b>
Organization Costs (Related to the establishment or reorganization of an organization such as management consultants, accountants, attorneys, or investment consultants)	<b>Not Addressed</b>	<b>Unallowable:</b> Except with prior specific approval of MAP-21 to establish or reorganize the organization. These costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.	<b>Not Addressed</b>
Participant Support Costs (such as stipends, travel, registration fees, etc.)	<b>Not addressed:</b> MAP-21 allows participant support costs which are reasonable and necessary to accomplish the objectives of the project.	<b>Allowable:</b> With prior specific approval from MAP-21. <b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. <i>For all other grant programs</i> , these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.	<b>Not Addressed:</b> MAP-21 allows participant support costs which are reasonable and necessary to accomplish the objectives of the project.
Patents	<b>Allowable:</b> 1. Preparation of disclosures, reports, and other documents required by the grant. 2. Preparation of documents and other patent costs in connection with filing and prosecution of the US patent application where title and royalty-free license is required by the federal government to be conveyed to the federal government. 3. General counseling related to patent and copyright matters, such as advice on patent and copyright laws,	<b>Allowable:</b> 1. Preparation of disclosures, reports, and other documents required by the grant. 2. Preparation of documents and other patent costs in connection with filing and prosecution of the US patent application where title and royalty-free license is required by the federal government to be conveyed to the federal government. 3. General counseling related to patent and copyright matters, such as advice on patent and copyright laws,	<b>Allowable:</b> 1. Preparation of disclosures, reports, and other documents required by the grant. 2. Preparation of documents and other patent costs in connection with filing and prosecution of the US patent application where title and royalty-free license is required by the federal government to be conveyed to the federal government. 3. General counseling related to patent and copyright matters, such as advice on patent and copyright laws,

	<p>regulation clauses, and employee agreements.  <b>Unallowable:</b>  1. Preparation of disclosures, reports, and other documents not required by the grant.  2. Costs associated with filing and prosecuting foreign patent applications or any US patent application where conveyance of title or royalty-free license is not required by the award.</p>	<p>regulation clauses, and employee agreements.  <b>Unallowable:</b>  1. Preparation of disclosures, reports, and other documents not required by the grant.  Costs associated with filing and prosecuting foreign patent applications or any US patent application where conveyance of title or royalty-free license is not required by the award.</p>	<p>regulation clauses, and employee agreements.  <b>Unallowable:</b>  1. Preparation of disclosures, reports, and other documents not required by the grant.  Costs associated with filing and prosecuting foreign patent applications or any US patent application where conveyance of title or royalty-free license is not required by the award.</p>
Plant and Homeland Security Costs	<p><b>Allowable:</b>  Necessary and reasonable expenses incurred for routine and homeland security to protect facilities, personnel, and work products.</p>	<p><b>Allowable:</b>  Necessary expenses incurred to comply with federal security requirements or for facilities protection.</p>	<p><b>Allowable:</b>  Necessary expenses incurred to comply with federal security requirements or for facilities protection.</p>
Pre-Award (pre-agreement) costs	<p><b>Allowable:</b>  Only to the extent that they would have been allowable if incurred after the effective date of the award. Any pre-award costs must be specifically approved by MAP-21.  <b>NOTE:</b> <i>Ed-Flex</i> programs do not require specific approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.  <b>Unallowable:</b>  Unless specific approval is given by MAP-21.</p>	<p><b>Allowable:</b>  Only to the extent that they would have been allowable if incurred after the effective date of the award. Any pre-award costs must be specifically approved by MAP-21.  <b>NOTE:</b> <i>Ed-Flex</i> programs do not require specific approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.  <b>Unallowable:</b>  Unless specific approval is given by MAP-21.</p>	<p><b>Allowable:</b>  Only to the extent that they would have been allowable if incurred after the effective date of the award. Any pre-award costs must be specifically approved by MAP-21.  <b>NOTE:</b> <i>Ed-Flex</i> programs do not require specific approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.  <b>Unallowable:</b>  Unless specific approval is given by MAP-21.</p>
Professional and Consultant Services Professional/ consulting services are delivered by an independent contractor (individual, entity, or firm) on a fee	<p><b>Allowable:</b>  With prior specific approval from MAP-21. Professional and consultant services are allowable only when provided by non-</p>	<p><b>Allowable:</b>  With prior specific approval from MAP-21. Professional and consultant services are allowable only when provided by non-</p>	<p><b>Allowable:</b>  With specific approval from MAP-21. Professional and consultant services are allowable only when provided by non-</p>

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
basis for specialized services that are usually considered to be temporary or short-term in nature, normally in areas that supplement the expertise of the grantee. Includes evaluation, professional development/ training, management services, legal services, etc.	employees and when the grantee organization does not possess the expertise. See OMB A-87, section 32b for specifications of allowability. "Honorariums" are not allowable costs in Idaho. The term "fee" must be used in lieu of "honorarium" in all accounting records and consultant agreements.	employees and when the grantee organization does not possess the expertise. See OMB A-122, section 39b for specifications of allowability. "Honorariums" are not allowable costs in Idaho. The term "fee" must be used in lieu of "honorarium" in all accounting records and consultant agreements.	employees and when the grantee organization does not possess the expertise. See OMB A-21, section 37b for specifications of allowability. "Honorariums" are not allowable costs in Idaho. The term "fee" must be used in lieu of "honorarium" in all accounting records and consultant agreements.
Promotional Items (such as T-shirts, caps, tote bags, key chains, imprinted pens, etc.)	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Proposal Costs (i.e., preparing grant applications/ proposals)	<p><b>Allowable:</b> Cost for preparation of grant applications for <i>continuing formula entitlement grant programs</i> is allowable as a pre-award cost requiring prior specific approval from MAP-21.</p> <p><b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b> 1. MAP-21 does not allow costs for preparation of grant applications/ proposals for competitive discretionary grants. 2. Costs for preparation of applications/proposals to obtain <i>other</i> grant monies.</p>	<p><b>Not Addressed</b></p> <p><b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b> 1. MAP-21 does not allow costs for preparation of grant applications/proposals for competitive discretionary grants. 2. Costs for preparation of applications/proposals to obtain <i>other</i> grant monies.</p>	<p><b>NOTE:</b> <i>Ed-Flex</i> programs do not require prior approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p> <p><b>Unallowable:</b> 1. MAP-21 does not allow costs for preparation of grant applications/proposals for competitive discretionary grants. 2. Costs for preparation of applications/proposals to obtain <i>other</i> grant monies.</p>
Public Relations	<p><b>Allowable:</b> 1. Costs specifically required by the award. 2. Costs of communicating with the</p>	<p><b>Allowable:</b> 1. Costs specifically required by the award. 2. Costs of communicating with the</p>	<p><b>Allowable:</b> 1. Costs specifically required by the award. 2. Costs of communicating with the</p>

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	<p>public and press regarding specific activities.</p> <p>3. Costs related to keeping the public informed on matters of public concern and as specified in OMB A-87, Attachment B, section 1d.</p> <p>4. Costs identified in OMB A-87, Attachment B, sections c and d incurred for more than one award or for both sponsored work and other work of the LEA to the extent that the principles in Attachment A, sections E and F are observed.</p> <p><b>Unallowable:</b> Costs of public relations designed solely to promote the grantee.</p>	<p>public and press regarding specific activities.</p> <p>3. Costs related to keeping the public informed on matters of public concern and as specified in OMB A-122, Attachment B, section 1d.</p> <p>4. Costs identified in OMB A-122, Attachment B, sections c and d incurred for more than one award or for both sponsored work and other work of the LEA to the extent that the principles in Attachment A, sections E and C are observed.</p> <p><b>Unallowable:</b> Costs of public relations designed solely to promote the grantee.</p>	<p>public and press regarding specific activities.</p> <p>3. Costs related to keeping the public informed on matters of public concern and as specified in OMB A-21, section 1d.</p> <p>4. Costs identified in OMB A-21, sections c and d incurred for more than one award or for both sponsored work and other work of the LEA to the extent that the principles in sections D and E are observed.</p> <p><b>Unallowable:</b> Costs of public relations designed solely to promote the grantee.</p>
Publication and Printing Costs (includes distribution and mailing of publications)	<b>Allowable</b>	<p><b>Allowable:</b> As indirect costs.</p> <p><b>Unallowable:</b> As direct costs <i>except</i> with prior specific approval from MAP-21.</p> <p><b>NOTE: Ed-Flex</b> programs do not require specific approval from MAP-21. <i>For all other grant programs</i>, these costs must be specifically budgeted and approved in the applicable grant application prior to expending funds.</p>	<p><b>Allowable:</b> For specifics with regard to professional journal publications, see sections 39c(1) and (2).</p>
Rearrangements and Alterations	<b>Allowable:</b> Only with prior specific approval from MAP-21.	<b>Allowable:</b> Only with prior specific approval from MAP-21.	<b>Allowable:</b> Only with prior specific approval from MAP-21.
Reconversion Costs	<b>Allowable:</b> To restore facility to condition existing immediately prior to the grant award (less costs related to normal wear and MAP-21r).	<b>Allowable:</b> To restore or rehabilitate a facility to approximately the same condition existing immediately prior to the grant award (less costs related to fair wear and MAP-21r).	<b>Allowable:</b> To restore or rehabilitate a facility to approximately the same condition existing immediately prior to the grant award (less costs related to fair wear and MAP-21r).
Recruiting and Relocation Costs	<b>Not Addressed</b>	<b>Allowable:</b> As specified in OMB A-	<b>Allowable:</b> As specified in section

		<p>122, sections 44 and 45.</p> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Costs of help wanted advertising that includes color, advertising material for other than recruitment purposes, or is excessive in size.</li> <li>2. Costs of help wanted advertising, special emoluments, fringe benefits, and salary allowances that are not reasonable and do not conform with established practices of the organization.</li> <li>3. Fees and other costs associated with acquiring a new home.</li> <li>4. Loss on a sale of a former home.</li> <li>5. Continuing mortgage principal and interest payments on a home being sold.</li> <li>6. Income taxes paid by the employee related to reimbursed relocation costs.</li> </ol>	<p>42.</p> <p><b>Unallowable:</b></p> <ol style="list-style-type: none"> <li>1. Costs of help wanted advertising that includes color, advertising material for other than recruitment purposes, or is excessive in size.</li> <li>2. Costs of help wanted advertising, special emoluments, fringe benefits, and salary allowances that are not reasonable and do not conform with established practices of the organization.</li> </ol>
Reference Materials	<p><b>Not specifically addressed:</b></p> <p>But allowable when related to the grant program.</p>	<p><b>Not specifically addressed:</b></p> <p>But allowable when related to the grant program.</p>	<p><b>Not specifically addressed:</b></p> <p>But allowable when related to the grant program.</p>
Refreshments See also Food Costs	<p><b>Unallowable:</b></p> <p>Except for parent involvement activities to encourage parents in low-income areas to attend</p>	<p><b>Unallowable:</b></p> <p>Except for parent involvement activities to encourage parents in low-income areas to attend</p>	<p><b>Unallowable:</b></p> <p>Except for parent involvement activities to encourage parents in low-income areas to attend</p>
Remodeling or Renovation	<p><b>Allowable:</b></p> <p>Only with prior specific approval.</p>	<p><b>Allowable:</b></p> <p>Only with prior specific approval.</p>	<p><b>Allowable:</b></p> <p>Only with prior specific approval.</p>
Rental Costs of Buildings and Equipment	<p><b>Allowable:</b></p> <p>To the extent that the rates are comparable to that of other rental property in the locale and as specified in OMB A-87, section 37.</p> <p><b>Unallowable:</b></p> <p>Amounts paid for profit,</p>	<p><b>Allowable:</b></p> <p>To the extent that the rates are comparable to that of other rental property in the locale and as specified in OMB A-122, section 46.</p> <p><b>Unallowable:</b></p> <p>Amounts paid for profit,</p>	<p><b>Allowable:</b></p> <p>To the extent that the rates are comparable to that of other rental property in the locale and as specified in OMB A-21, section 43.</p> <p><b>Unallowable:</b></p> <p>Costs include amounts</p>



Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	management fees, and taxes that would not have been incurred had the LEA purchased the facility.	management fees, and taxes that would not have been incurred had the organization purchased the facility.	paid for profit, management fees, and taxes that would not have been incurred had the institution purchased the facility.
Royalties and Other Costs for the Use of Patents	<b>Allowable:</b> As specified in OMB A-87, section 38.	<b>Allowable:</b> As specified in OMB A-122, section 47.	<b>Allowable:</b> As specified in OMB A-21, section 44.
Sabbatical Leave	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Allowable:</b> Provided the institution has a uniform policy.
Scholarships, Fellowships, and Other Student Aid Costs	<b>Not Addressed</b>	<b>Unallowable</b>	<b>Allowable:</b> Only when the purpose of the grant is to provide training to selected participants and with prior specific approval from MAP-21 as specified in OMB A-21, section 45
Selling and Marketing	<b>Unallowable:</b> Unless allowed under Attachment B, section 1 as allowable public relations costs or under Attachment B, section 33, as allowable proposal costs.	<b>Unallowable:</b> Unless allowed under section 1, as allowable public relations costs or allowable as direct costs with prior specific approval from MAP-21 when they are necessary for the performance of federal programs.	<b>Unallowable:</b> Unless allowed under J.1 as allowable public relations costs or under J 38 as allowable proposal costs.
Severance Pay	<b>Allowable:</b> 1. If required by law, employer-employee agreement, or established written policy 2. Associated with normal turnover 3. Abnormal or mass severance pay considered on a case-by-case basis and <i>only</i> if approved by MAP-21.	<b>Allowable:</b> 1. If required by law, employer-employee agreement, or established written policy 2. Associated with normal turnover 3. Abnormal or mass severance pay considered on a case-by-case basis and <i>only</i> if approved by MAP-21. <b>Unallowable:</b> 1. Severance packages in excess of normal payment paid to the employee contingent on change in management control over or ownership of the organization's assets. 2. Payments to foreign nationals employed by	<b>Allowable:</b> 1. If required by law, employer-employee agreement, or established written policy 2. Associated with normal turnover 3. Abnormal or mass severance pay considered on a case-by-case basis and <i>only</i> if approved by MAP-21. <b>Unallowable:</b> Costs incurred in excess of the institution's normal severance pay policy applicable to all persons employed by the institution upon termination of employment.

		the organization outside the US to the extent the amount exceeds customary practices for the organization unless necessary for the performance of federal programs and approved by MAP-21. 3. Payments made to foreign nationals employed by the organization outside the US because of termination is a result of the closure or curtailment of activities unless they are necessary for the performance of federal programs and approved by MAP-21.	
Social Activities	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Souvenirs	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Specialized Service Facilities	<b>Not Addressed</b>	<b>Allowable:</b> As specified in OMB A-122, section 50	<b>Allowable:</b> As specified in OMB A-21, section 47.
Stipends for Non-Employees (i.e., participant support costs)	<b>Allowable</b>	<b>Allowable:</b> With prior specific approval from MAP-21.	<b>Allowable</b>
Student Activity Cost	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Unallowable:</b> Unless specifically approved by MAP-21 as part of the grant agreement. These costs must be specifically budgeted and approved in the applicable application prior to expenditures.
Subscriptions	<b>Allowable:</b> Costs of business, professional, and technical periodicals when related to the grant program. Subscriptions must be in the name of the grantee organization and not in the name of an individual.	<b>Allowable:</b> For business, professional, and technical periodicals when related to the grant program. Subscriptions must be in the name of the grantee organization and not in the name of an individual.	<b>Allowable:</b> For business, professional, and technical periodicals when related to the grant program. Subscriptions must be in the name of the grantee organization and not in the name of an individual.
Superintendent Salaries	<b>Unallowable</b>	<b>Unallowable</b>	<b>Not Applicable</b>
Taxes	<b>Allowable:</b>	<b>Allowable:</b>	<b>Allowable:</b>

Item of Cost	OMB Circular A-87	OMB Circular A-122	OMB Circular A-21
	Except for self-assessed taxes.	As specified in OMB A-122, section 51.	As specified in OMB A-21, section 49.
Termination of Grant Award	<p><b>Generally Allowable:</b></p> <ol style="list-style-type: none"> <li>1. If, despite all reasonable efforts by the LEA, certain costs cannot be discontinued immediately after the effective date of termination, such costs are generally allowable within the limitations in OMB A-87.</li> <li>2. Loss of useful value of special tooling, machinery, and equipment. (OMB A-87, section 41c.)</li> <li>3. Rental costs under unexpired leases where clearly shown to have been reasonably necessary for the performance of the award. (OMB A-87, section 41d.)</li> <li>4. Settlement expenses (OMB A-87, section 41e for specifics).</li> <li>5. Claims under subawards, including allocable portion of claims which are common to the grant and other work of the LEA.</li> </ol> <p><b>Unallowable:</b></p> <p>Costs continuing after the termination due to the negligent or willful failure of the LEA.</p>	<p><b>Generally Allowable:</b></p> <ol style="list-style-type: none"> <li>1. If, despite all reasonable efforts by the LEA, certain costs cannot be discontinued immediately after the effective date of termination, such costs are generally allowable within the limitations in OMB A-122, section 52.</li> <li>2. Loss of useful value of special tooling, machinery, and equipment.</li> <li>3. Rental costs under unexpired leases where clearly shown to have been reasonably necessary for the performance of the award</li> <li>4. Settlement expenses (OMB A- 122, section 52 for specifics).</li> <li>5. Claims under subawards, including allocable portion of claims which are common to the grant and other work of the LEA.</li> </ol> <p><b>Unallowable:</b></p> <p>Items reasonably usable on the organization's other work unless the organization submits evidence that it would not retain such items at cost without sustaining a loss.</p>	<p><b>Generally Allowable:</b></p> <ol style="list-style-type: none"> <li>1. If, despite all reasonable efforts by the LEA, certain costs cannot be discontinued immediately after the effective date of termination, such costs are generally allowable within the limitations in OMB A-21, section 50.</li> <li>2. Loss of useful value of special tooling, machinery, and equipment.</li> <li>3. Rental costs under unexpired leases where clearly shown to have been reasonably necessary for the performance of the award</li> <li>4. Settlement expenses (OMB A- 21, section 50 for specifics).</li> <li>5. Claims under subawards, including allocable portion of claims which are common to the grant and other work of the LEA.</li> </ol> <p><b>Unallowable:</b></p> <p>Items reasonably usable on the organization's other work unless the organization submits evidence that it would not retain such items at cost without sustaining a loss.</p>
Tips or Gratuities	<b>Unallowable</b>	<b>Unallowable</b>	<b>Unallowable</b>
Training and Education	<p><b>Allowable:</b></p> <p>Training for employee development is allowable. Although college courses are not specifically addressed in OMB A-87, <i>MAP-21 allows college-level courses only when the course is directly related to the purposes of the grant program.</i></p>	<p><b>Allowable:</b></p> <ol style="list-style-type: none"> <li>1. Training for employee development (see OMB A-122, section 53 for specifics).</li> <li>2. Although college-level courses are allowable under the federal cost principles when the courses are relative to the field in which the employee is</li> </ol>	<p><b>Allowable:</b></p> <p>Training for employee development is allowable (section 51).</p>

		<p>now working or may reasonably be expected to work, <i>MAP-21 allows college-level courses only when the course is directly related to the purposes of the grant program.</i> See 53b (1)-(6) and 53c for limitations.</p> <p>3. Attendance for specialized programs to enhance effectiveness of executives or managers or to prepare employees for such positions. See 53d for limitations.</p> <p>4. Training and education costs in excess may be allowed with prior specific approval of MAP-21.</p> <p><b>Unallowable:</b> Contributions or donations to educational or training institutions</p>	
Transportation Costs (See Field Trips in the MAP-21 Guidelines Related to Specific Costs)	<p><b>Allowable:</b> For transportation costs to or from grant activities.</p> <p><b>Unallowable:</b> For transportation costs incurred for transporting students to and from the regular school day.</p>	<b>Not addressed</b>	<b>Not addressed</b>
Transportation of Goods	<p><b>Allowable:</b> For transporting goods purchased with grant funds.</p>	<p><b>Allowable:</b> For transporting goods purchased with grant funds.</p>	<p><b>Allowable:</b> For transporting goods purchased with grant funds.</p>
Travel Costs (Employees) (See Travel Costs in the MAP-21 Guidelines Related to Specific Costs for further clarification and guidance related to allowable travel costs and for requirements for travel documentation.)	<p><b>Allowable:</b> Travel costs are allowable for employees traveling on official business incidental to the grant program. For all travel, if local policy is less than the maximum allowable state rates, reimbursement may not exceed local policy. If local policy is more than the maximum allowable state rates, the difference must be paid</p>	<p><b>Allowable:</b> Travel costs are allowable for employees traveling on official business incidental to the grant program. For all travel, if local policy is less than the maximum allowable state rates, reimbursement may not exceed local policy. If local policy is more than the maximum allowable state rates, the difference must be paid</p>	<p><b>Allowable:</b> Travel costs are allowable for employees traveling on official business incidental to the grant program. For all travel, if local policy is less than the maximum allowable state rates, reimbursement may not exceed local policy. If local policy is more than the maximum allowable state rates, the difference must be paid</p>

	<p>from state or local sources.</p> <p><b>Airfare</b> at lowest available airfare.</p> <p><b>Car rental</b> (allowable only where rental car is more cost effective than other transportation such as taxi or shuttle).</p> <p><b>Mileage—In State and Out of State:</b></p> <p><b>Not to Exceed:</b></p> <p>7/1/08-12/31/08: 58.5 cents per mile</p> <p>1/1/09-12/31/09: 55 cents per mile</p> <p>1/1/10-12/31/10: 50 cents per mile</p> <p>1/1/11–06/30/2011: 51 cents per mile</p> <p>As of 07/01/11: 55.5 cents per mile</p> <p><b>Registration fees</b> to attend conferences/seminars.</p> <p><b>Meals and Lodging:</b></p> <p><b>For day trips</b> (i.e., no overnight stay), travel must be outside designated headquarters and must be more than six consecutive hours. Employee may be reimbursed for actual cost of meals, not to exceed \$36 for day trips.</p> <p><b><i>In-State Travel and All Out-of-State Travel As of 9/1/2011:</i></b></p> <p>For overnight trips (in state and out of state), the employee is reimbursed for the actual cost of lodging and meals, not to exceed the maximum meals and lodging rates based on the federal travel regulations for the locale.</p> <p><b>(Corporate) Credit Card Charges:</b></p> <p>MAP-21 will reimburse costs charged to the</p>	<p>from state or local sources.</p> <p><b>Airfare</b> at lowest available airfare.</p> <p><b>Car rental</b> (allowable only where rental car is more cost effective than other transportation such as taxi or shuttle).</p> <p><b>Mileage—In State and Out of State:</b></p> <p><b>Not to Exceed:</b></p> <p>7/1/08-12/31/08: 58.5 cents per mile</p> <p>1/1/09-12/31/09: 55 cents per mile</p> <p>1/1/10-12/31/10: 50 cents per mile</p> <p>1/1/11–06/30/2011: 51 cents per mile</p> <p>As of 07/01/11: 55.5 cents per mile</p> <p><b>Registration fees</b> to attend conferences/seminars.</p> <p><b>Meals and Lodging:</b></p> <p><b>For day trips</b> (i.e., no overnight stay), travel must be outside designated headquarters and must be more than six consecutive hours. Employee may be reimbursed for actual cost of meals, not to exceed \$36 for day trips.</p> <p><b><i>In-State Travel and All Out-of-State Travel As of 9/1/2011:</i></b></p> <p>For overnight trips (in state and out of state), the employee is reimbursed for the actual cost of lodging and meals, not to exceed the maximum meals and lodging rates based on the federal travel regulations for the locale.</p> <p><b>(Corporate) Credit Card Charges:</b></p> <p>MAP-21 will reimburse costs charged to the</p>	<p>from state or local sources.</p> <p><b>Airfare</b> at lowest available airfare.</p> <p><b>Car rental</b> (allowable only where rental car is more cost effective than other transportation such as taxi or shuttle).</p> <p><b>Mileage—In State and Out of State:</b></p> <p><b>Not to Exceed:</b></p> <p>7/1/08-12/31/08: 58.5 cents per mile</p> <p>1/1/09-12/31/09: 55 cents per mile</p> <p>1/1/10-12/31/10: 50 cents per mile</p> <p>1/1/11–06/30/2011: 51 cents per mile</p> <p>As of 07/01/11: 55.5 cents per mile</p> <p><b>Registration fees</b> to attend conferences/seminars.</p> <p><b>Meals and Lodging:</b></p> <p><b>For day trips</b> (i.e., no overnight stay), travel must be outside designated headquarters and must be more than six consecutive hours. Employee may be reimbursed for actual cost of meals, not to exceed \$36 for day trips.</p> <p><b><i>In-State Travel and All Out-of-State Travel As of 9/1/2011:</i></b></p> <p>For overnight trips (in state and out of state), the employee is reimbursed for the actual cost of lodging and meals, not to exceed the maximum meals and lodging rates based on the federal travel regulations for the locale.</p> <p><b>(Corporate) Credit Card Charges:</b></p> <p>MAP-21 will reimburse costs charged to the</p>
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	<p>grant using corporate credit cards only when the accounting ledger reflects each individual charge on the credit card statement by:</p> <ul style="list-style-type: none"> <li>• The individual vendor name (not just the credit card company name)</li> <li>• The grant funding source/code</li> <li>• The expense category (i.e., supplies, instructional materials, equipment, travel, etc.)</li> <li>• The actual date of the charge (as opposed to the billing statement or the date the credit card bill was paid)</li> <li>• The grantee must maintain the original itemized receipt that identifies each item purchased (and not just the credit card receipt). The grantee must also maintain all other appropriate internal accounting records, such as travel vouchers, expense reimbursement vouchers, purchase orders, etc.</li> </ul> <p><b>Travel of Officials:</b> Specific approval is required for travel of officials (i.e., superintendent, executive director, etc.). For all programs except Ed-Flex programs, such costs must be budgeted in the applicable application and approved by MAP-21</p>	<p>grant using corporate credit cards only when the accounting ledger reflects each individual charge on the credit card statement by:</p> <ul style="list-style-type: none"> <li>• The individual vendor name (not just the credit card company name)</li> <li>• The grant funding source/code</li> <li>• The expense category (i.e., supplies, instructional materials, equipment, travel, etc.)</li> <li>• The actual date of the charge (as opposed to the billing statement or the date the credit card bill was paid)</li> <li>• The grantee must maintain the original itemized receipt that identifies each item purchased (and not just the credit card receipt). The grantee must also maintain all other appropriate internal accounting records, such as travel vouchers, expense reimbursement vouchers, purchase orders, etc.</li> </ul> <p><b>Foreign Travel:</b> Foreign travel is any travel outside Canada, Mexico, the United States, and any United States territories and possessions. Foreign travel is generally not permitted by MAP-21. However, direct charges are allowable only when foreign travel has</p>	<p>grant using corporate credit cards only when the accounting ledger reflects each individual charge on the credit card statement by:</p> <ul style="list-style-type: none"> <li>• The individual vendor name (not just the credit card company name)</li> <li>• The grant funding source/code</li> <li>• The expense category (i.e., supplies, instructional materials, equipment, travel, etc.)</li> <li>• The actual date of the charge (as opposed to the billing statement or the date the credit card bill was paid)</li> <li>• The grantee must maintain the original itemized receipt that identifies each item purchased (and not just the credit card receipt). The grantee must also maintain all other appropriate internal accounting records, such as travel vouchers, expense reimbursement vouchers, purchase orders, etc.</li> </ul> <p><b>Foreign Travel:</b> Foreign travel is any travel outside Canada, Mexico, the United States, and any United States territories and possessions. Foreign travel is generally not permitted by MAP-21.</p>
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	<p>prior to expenditure of funds. <b>NOTE:</b> Ed-Flex programs do not require specific approval.</p> <p><b>Foreign Travel:</b> Foreign travel is any travel outside Canada, Mexico, the US, and any US territories and possessions. Foreign travel is generally not permitted by MAP-21. However, direct charges are allowable only when foreign travel has received prior specific approval of MAP-21 in the grant application. Each separate foreign trip must receive approval. Prior specific approval is applicable to all programs, including Ed-Flex programs, for foreign travel.</p> <p><b>Unallowable:</b> The portion of costs for air travel by other than commercial travel that exceeds the cost of allowable commercial air travel is unallowable. Travel allowances, where the employee receives the per diem regardless of actual expenses, are unallowable in Idaho.</p>	<p>received prior specific approval of MAP-21 in the grant application. Each separate foreign trip must receive approval. Prior specific approval is applicable to Ed-Flex programs for foreign travel.</p> <p><b>Unallowable:</b> The difference between first-class air accommodations and less than first-class air accommodations except when less than first-class air accommodations are not reasonably available to meet necessary mission requirements. (See OMB A-122, section 55c for specifics.) Travel allowances, where the employee receives the per diem regardless of actual expenses, are unallowable in Idaho.</p>	<p>However, direct charges are allowable only when foreign travel has received prior specific approval of MAP-21 in the grant application. Each separate foreign trip must receive approval. Prior specific approval is applicable to Ed-Flex programs for foreign travel.</p> <p><b>Unallowable:</b> The difference between first-class air accommodations and less than first-class air accommodations except when less than first-class air accommodations are not reasonably available to meet necessary mission requirements. (See OMB A-21, section 53c for specifics.) Travel allowances, where the employee receives the per diem regardless of actual expenses, are unallowable in Idaho.</p>
Travel (In-State or Out-of-State) for Non-Employees or for Students (does not include field trips)	<b>Allowable</b>	<b>Allowable:</b> With prior specific approval from MAP-21.	<b>Allowable</b>
Trustees or Board of Directors	<b>Not Addressed</b>	<b>Allowable:</b> Costs for travel and subsistence subject to restrictions regarding lodging, subsistence, and air travel costs provided in section 55. See Travel Costs.	<b>Allowable:</b> Costs for travel and subsistence subject to restrictions regarding lodging, subsistence, and air travel costs provided in section 54. See Travel Costs.
Tuition and Fees Related to Tuition	<b>Allowable:</b> As it pertains specifically to the grant program.	<b>Allowable:</b> As it pertains specifically to the grant program.	<b>Allowable:</b> As it pertains to the grant program.

Tuition Remission	<b>Not Applicable</b>	<b>Not Applicable</b>	<b>Allowable:</b> When specifically approved as part of Payroll Costs as part of benefits for graduate students; must be excluded from indirect cost calculation.
Under-Recovery of Costs under Federal Agreements	<b>Not Addressed</b>	<b>Not Addressed</b>	<b>Not Addressed</b>
Utilities	<b>Allowable:</b> For grant activities conducted before or after school, weekends, or during the summer.	<b>Not Addressed</b>	<b>Not Addressed</b>